



LIMA POLICE DEPARTMENT



Lima Police Department's 2003 Annual Report

Overview

Manpower issues and a dwindling tax base for the City of Lima continued to be problems that the Lima Police Department had to deal with throughout 2003. Grants continued to permit the purchase of equipment, pay for overtime and allow special operations to target problem areas. Calls for service increased but the overall rate of crime decreased in 2003.

None of the employees that were laid off in 2002 were called back this year. The call back of two clerical positions had been budgeted and planned for starting in April 2003. However, it was delayed as it was planned that the LPD would be evaluated by a private contractor to determine its needs and make money saving recommendations. This had already been done with the Utilities and Fire Departments. Funds for the evaluation were not approved by City Council. The evaluation never took place and the positions were not recalled. More salary funds were saved by not filling the communications operator positions. The LPD was budgeted for 10 communication operators (dispatchers) even though the authorized strength for that position is 12 operators. We were budgeted for 88 sworn officer positions (including administrative & supervisory positions) while authorized strength permits 105 such positions. With officer retirements and resignations, we were not able to maintain the budgeted manpower level throughout the year. That fact contributed to the LPD being able to stay within the overall budget amount and under the budget for salaries and fringe benefits. In the latter part of 2003, four new officers were hired to replace those who had left. The additional hiring of three officers was slated for early 2004.

As you can see from the below chart, the total actual expenditures for 2003 were \$150,392 more than 2002 or an increase of 2.2%. However, less was spent in 2003 than was spent in 2000 or 2001. In previous years the LPD has had more employees and through attrition and budgeting, these positions have not been filled. Adding in the annual salary increases provided by the various labor contracts, you can see that the LPD has done what has been needed to keep within its budget each year. From the capital accounts (equipment) there was \$23,281 less spent between the latest two years. Those accounts' total expenditures have gone from \$154,073 in 2000 to \$46,262 in 2003. That is almost a 70% reduction in funds for equipment.

Budget Comparison	2000	2001	2002	2003	Percent of Change
Salaries	\$ 4,636,042	\$ 4,551,543	\$ 4,499,011	\$4,560,394	1.6%
Fringe Benefits	\$ 2,182,086	\$ 2,062,663	\$ 1,919,354	\$2,009,057	4.6%
Expenses	\$ 537,037	\$ 455,450	\$ 334,463	\$357,049	6.7%
Capital (equipment)	\$ 154,073	\$ 141,239	\$ 69,543	\$46,262	-33.5%
Actual Expenditure Total	\$ 7,509,238	\$ 7,210,984	\$ 6,822,370	\$6,972,762	2.2%

Various grants continued to help the LPD conduct drug, vice, seat belt and D.U.I. enforcement, and other operations aimed at making the City a better place to live. They also funded purchases that would not otherwise have been made. The department had access to funds from nine (9) different grants during 2003. Some of the grants were awarded in 2002, but accessible through the fall of 2003 as the Federal fiscal year

lasts from October through September of the following year. Some were also renewed for the 2003 - 2004 fiscal year. There were two (2) Weed & Seed grants obtained by the city that LPD was able to use. These grants provide overtime for the aforementioned operations as well as funds to lease vehicles for the PACE Team, purchase supplies for our K9 unit, contract for graffiti removal, pay for cell phones for the detectives, computer software changes, surveillance equipment and other things.

The Local Law Enforcement Block Grant (LLEBG) permitted the purchase and equipping of 3 new patrol cars. Over the years we have been able to obtain an LLEBG each year since 1997. These grants permit the funds to be spent over a 2 year period. That means we have access to two such grants at any one time. However, over the years that these grants have been available, the amount each year has been reduced from \$300,000 to the latest grant of \$55,595. Since 1999, no general fund money has been spent to purchase patrol cars.

The LPD continued to obtain a D.A.R.E. grant, Selective Traffic Enforcement Program (S.T.E.P.) grant and Bulletproof Vest Reimbursement grant. The D.A.R.E. grant pays for just less than one-half (½) of the D.A.R.E. officer's salary. The S.T.E.P. grant allowed for the enforcement of seat belt violations, D.U.I., speed and other traffic violations on an overtime basis. The Bulletproof Vest Reimbursement grant permits the LPD to keep its officers equipped with serviceable soft body armor. We are reimbursed for one-half (½) of the cost of any body armor we purchase which means we can purchase twice as many units each year.

Overall, the crime rate for the City of Lima dropped during calendar year 2003 as shown in the Uniform Crime Report (U.C.R.) below. However, there is one category which did increase, forcible rape. This category has been increasing over the past several years. The year's rate for this category was 21% over the previous year and was also higher than in 2000 and 2001.

U.C.R. Part I Offenses	2000	2001	2002	2003	2002-2003 Change
Homicide	7	5	5	2	-40%
Forcible Rape	69	72	61	74	+ 21%
Robbery	97	108	127	108	-15%
Aggravated Assault	187	236	254	243	-4%
Simple Assault	498	529	527	513	-3%
Burglary	806	847	757	640	-15%
Larceny/Theft	2,024	2,108	1,863	1,605	-14%
Motor Vehicle Theft	114	147	221	145	-43%
Total	3,802	4,052	3,815	3,330	-13%

A total of \$1.45 million in stolen property was reported to the LPD. That is a reduction in stolen property from the \$1.78 million reported in 2001 and \$1.68 million in 2002. Recovered or found property totaled \$40,000 for the year. Likewise, that amount was lower than the \$54,000 and \$53,000 found or recovered in the two previous years.

Division Highlights

Administrative Services completed its duties with a total of just ten (10) employees in 2003. Some

of the work of this division continued. Administrative Services continued to provide equipment and vehicle maintenance, taught D.A.R.E. to local children, provided copies of public records and crime prevention services and purchased the supplies and equipment needs for the other divisions to complete their duties. The amount of work may not have actually increased, but it did change. The conversion of our in-house software from character based software to a Windows based product was started in 2003. The cost of this conversion was paid for with Weed & Seed grant funds. While this was not totally completed during the year, it will be done in 2004. The division also coordinated a total of 4,251.5 hours of training for all personnel. This coordination includes making the various reservations, registrations, managing the annual two week training period and seeing that all related activity is completed.

We also replaced the digital document imaging system used to store police reports and other documents we are required to maintain under State law. This change has had a huge impact on the way the Record Bureau personnel now conduct business. The change received an enormous positive response from the public. The Lima News editor even congratulated the L.P.D. on obtaining this new system by describing it as "cool". The product purchased for this use allows reports to be emailed to those requesting them. This quickly became very popular especially with those who request copies of reports on a regular basis, like insurance companies. This required less time to email than having to copy, fax or mail the reports. Since we were able to convince the City that we should not charge for emailed documents, we save even more time for our clerks. Unfortunately, for this system to work, it requires that all reports be scanned into the system as soon as possible. We were and continue to be able to get this done thanks to the hard work of our records clerks. Every report from the previous business day is in the system before the end of the next business day. LPD members can now access these reports from one of several computers in the building. No longer do they have to contact a clerk to obtain a copy unless it has not yet been scanned into the system. This is saving additional time for the clerk and for those needing a copy of a report. We are now working on getting the older reports into the system.

During 2003, the Records Bureau processed a total of 1,279 false alarm invoices. These invoices generated over \$18,000 in fees paid to the City. A total of \$1,921.10 was also generated by providing copies of reports and other public records upon request.

A change was approved for the LPD Crime Unit. The Police Support Services Program (PSSP) was approved by The Lima City Council and by the Lima Civil Service Board after almost four years of work. This program changes the position classifications of those assigned to the Crime Unit. There will now be two tracks which these employees may pursue. One such position, Community Service Aide, is nearly identical to the current Community Service Officer (CSO) position. It is designed for the older, possibly retired person, who wants a part time position and has no intention of becoming a police officer. The other track is more involved than the CSO or Community Service Aide positions. The Crime Prevention Aide is designed for the employee to become a certified crime prevention specialist and have a desire to become a police officer. When the employee attains the certification as a crime prevention specialist they will be eligible to become an LPD auxiliary police officer. The hiring process for these positions has started and should be filled sometime in 2004.

The Crime Unit continued to conduct those activities it has done in prior years. However, with a "bare bones" staff, less of this was accomplished. A total of 17 security surveys were conducted along with 44 presentations to the public, 61 incidents of graffiti removal and some burglary follow up contacts. The unit also continued to administer internship, research and compile needed statistics and participated in "Trick or Treat" at Safety City, Walk Your Child to School Day and several health and safety fairs in the area. The Investigative Services Division was able to maintain its manpower levels throughout 2003, but the work load increased. This division is responsible for criminal investigations, pre-employment investigations, evidence collection and storage, fingerprinting & photographing, computerized voice stress analyzer exams, prisoner transports and forensic computer investigations, among other duties. The Investigative Services Division is

divided into five units, Detective Bureau, Juvenile Bureau, Pro-Active Criminal Enforcement (Pace) Team, Identification (I.D.) Bureau and Corrections. The chart below shows some of the work the division handled as compared to 2002. The division investigated two (2) homicides during the year, one of which remains unsolved. In addition to the activities listed below, the division handled the destruction of 163 weapons, evidence from 294 drug investigations, and an additional 1700 items of evidence. The division conducted 30 pre-employment background investigations, processed 45 licenses for taxi, massage parlor and ambulance employees. A \$10,000 crime scope was purchased for the I.D. Bureau to use to help in processing crime scenes and some modifications were made to the physical layout of the bureau.

The Pro-Active Crime Enforcement Unit (PACE) continued to work with the other divisions and with local agencies like Met Housing, Adult Parole Authority, Prosecutor’s Office, Shawnee Township Police Department, Fort Shawnee Police Department and the Ohio Bureau of Criminal Identification & Investigation (BCI & I). A total of 127 cases were investigated by the unit with 123 undercover drug purchases made. All this was completed even though the number of officers assigned to the unit fell from eight to six in February. The Shawnee Township and Fort Shawnee Police Departments have augmented Pace’s manpower by assigning officers to the unit. They rotated officers into the unit at different times during the year.

Pace had 127 cases assigned to its members. Patrol Services Division was responsible for generating 36 of those cases. There were a total of 123 controlled drug buys made spending \$16,037 on under cover drug purchases. They also executed 25 search warrants. At year’s end, there were 12 active investigations and 56 cases pending. A total of 59 people had been arrested on multiple felony charges not counting other charges that were filed as a result of the unit’s work.

Investigative Services Activity	2001	2002	2003
Assigned Investigations - Adult	748	690	713
Assigned Investigations - Juvenile	276	239	291
Property & Evidence Processed	N/A	3,033	3,192
Subjects Fingerprinted	830	800	690
“Mugshot” Photographs	N/A	1,100	788
Computerized Voice Stress Analyzer Exams	50	N/A	47
Pre-employment Background Investigations	12	N/A	30
Forensic Computer Investigations	N/A	N/A	44

The Patrol Services Division continued to do its work over the course of the year. As you can see from the chart on the next page, their work load increased over the 2002 totals with the exception of minor misdemeanor citations and offense reports written. They handled more calls for service, made more arrests and issued more citations in 2003, as compared with 2002. Some of the category totals for the year were less than the same category for 2001. As indicated in the chart, Patrol worked on the problem of traffic accidents by issuing more traffic citations during the year as accidents had increased over the two previous years. Even with this enforcement action, there was a slight increase in the total number of traffic accidents. The positive note in that fact was the increase was substantially smaller than the previous years’ increases.

The Patrol Services also continued to address other problems as well. Officers conducted anti-prostitution operations that resulted in at least 19 arrests for solicitation. They also conducted liquor violation

operations and provided intense patrol for functions including the Farmer’s Market. Members of the division regularly met with Neighborhood Associations, participated in a bike rodeo, and served on various community committees. Special traffic operations were also conducted using funds from the S.T.E.P. grant. Speed violators and those not wearing seat belts or using child restraints were the primary target for this work. The division also participated in the “Click It or Ticket”, “You Drink, You Drive, You Lose” and “What’s Holding You Back” statewide enforcement campaigns. These campaigns target those drivers who violate the seat belt and impaired driver laws in an effort to make the State of Ohio a safer place.

Patrol Services Activity	2001 Total	2002 Total	2003 Total	Actual Change	Percent of Change
Calls for Service	46,640	42,301	43,205	+904	2.13%
Adult Arrests	5,564	4,629*	4,633	+4	.086%
Juvenile Arrests	689	454	649	+195	43.9%
Traffic Citations	5,311	4,517	5,763	+1,246	27.6%
Misdemeanor Citations	585	256	221	-35	-13.6%
Offense Reports	10,219	9,288	9,212	-76	-8.18%
Traffic Accidents	1,596	1,892	1,908	+16	8.45%
Field Contacts	1,293	1,253	1,884	+631	50.4%

*corrected 2002 total

The busiest days of the week for Patrol Services were Friday, followed by Saturday and Wednesday. Total calls for service (CFS) on those days were 5999, 5683 and 5575 respectively. The busiest Patrol Services shift was 2nd shift, 3:00 to 11:00 p.m. Officers on 2nd shift handled a total of 15,858 CFS or 37% of the department’s total. Next was 1st shift with 13,124 or 30% and 3rd shift with 9,326, or 22% of the CFS. The remaining CFS were handled by the Lima Fire Department, detectives, juvenile officers or the CFS did not have the shift or division assigned to it. The busiest hours of the day were between 4:00 and 7:00 p.m. and 9:00 until 10:00 p.m.

Employee Recognition

The L.P.D. extended its streak of having a member named the Lima Exchange Club’s Law Officer of the Year. In February, Juvenile Officer Randy Kohli was selected for this honor. Randy was nominated by his fellow officers and was the recipient of this prestigious award for his dedication to local youth. Randy is active in 4-H, Boy Scouts and other youth oriented organizations.

The 2003 Employee Recognition Program and Banquet was held on May 15th. The program committee again improved the program. Employees, their families and special guests were all treated to a wonderful meal, a photographic history of the LPD shown on two large projection screens while being serenaded with harp music. The keynote speaker was Sam Faulker, an



Randy Kohli

instructor from the Ohio Peace Officer Training Academy. His address was moving and heartfelt. After Mr. Faulker's speech, a total of 55 awards were given out to LPD members. These awards were for the previous two years. A listing of the award recipients is included in the back of this report.

There were two awards that were added to the program for the first time this year. One award was for perfect attendance. Recipients of this award had to have had a perfect attendance record over the last two years. Each received a certificate and a gift certificate to a local restaurant. Another highlight of the evening was the announcement of the recipient of the other new award. Over the years it always seemed that some



Dave Vastano and Family

employee who was deserving of recognition for his or her work would not qualify for any of the awards that were part of the program. A new award was developed, the "Outstanding Employee Award". The recipient of this award was chosen by fellow employees by secret ballot from among three nominees. Officers Randy DeVelbiss and Dave Vastano, along with Communications Operator Kathy Vermillion were all nominated for this honor. The results were kept a secret until the moment the award was announced. Officer Vastano was the recipient of the award and received a standing ovation from all in attendance. Needless to say, he was speechless! Dave received a plaque and a gift

certificate as recognition of his work.

The evening ended with door prizes being given out. The value of the door prizes ranged from a few dollars to a \$400 gift certificate. Most of the door prizes were donations from area businesses. A few were purchased at a discounted rate.

Conclusion

While this year was not the best year for the LPD, it was not the worst either. Some positive things took place as well as some negative. The overall crime rate was down yet there was an increase in the number of rapes reported. We continued to have access to grant funds which allowed us to continue taking enforcement action that we could not otherwise do. However, the amount of some grant funds continued to dwindle due to the federal government applying more available money to homeland security issues. Those funds are now going to countywide agencies and less goes directly to the City of Lima. Manpower issues continued to be problematic but we were able to maintain the same manpower levels as in 2002.

The next year holds some promise. The ground breaking of the Global Energy facility is scheduled sometime in 2004. When that takes place the LPD has been told it can add three (3) additional officers. There also is money tentatively budgeted to recall two (2) clerical positions that were laid off in 2002 and there are plans to hire part time employees for the PSSP positions.

In 2004, there are grant funds budgeted for the purchase of an automated fingerprint identification system (AFIS) and we look forward to the delivery of new Windows based in-house software, *WinStorm*. This software will allow much easier manipulation of data that is collected by the LPD. Funds for the purchase of crime mapping software were encumbered in late 2003. That software will not be available until 2004 as it is dependent on the conversion to *WinStorm*. These two software packages will allow us to more

quickly determine what and where our crime problems exist. There is also grant money available to install three (3) laptop computers in cruisers. These will be our first cruisers with computers installed in them. They will allow officers to complete offense reports while in the cruisers.

As you can see, 2004 holds some significant changes for the LPD. We look forward to these changes.

2003 Lima Police Department Employee Roster

Chief of Police

Chief J. Gregory Garlock

Majors

Richard Shade
 James Thorburn
 Larry Winegardner

Lieutenants

Matthew Albright
 Angel Cortes
 Michael Keith
 J. Brian Maginnity
 Kevin Martin
 Melvin Salsbury

Sergeants

James Baker
 Joseph Chavalia
 Ronald Conner
 Patrick Coon
 Glenn Crawford
 Brian Leary
 Philip Miller
 Chris Protsman
 Paula Strickler
 Craig Stevenson
 H. Anthony Swygart

Detectives

John Bishop
 Timothy Clark
 Paul Guidera
 Rebecca Kinkle
 Phillip Kleman
 Scott Leland
 Donald Marik
 Joseph Nolan

Identification Officers

David Hammond
 Kenneth Whitney

Patrolmen

Gregory Adkins
 Darrell Ball
 Boyce Ballinger
 Michael Bean
 Jason Birkmeier
 Erik Branham
 Jason Bugh
 Michael Carman
 Lee Cummings
 Kevin Delong
 Randall Develbiss
 Michael Devita
 John Dunham Jr.
 Johnny Elchert

Damon Engleman

Jason Garlock
 David Gillispie
 Amy Glanemann
 Charles Godfrey
 Timothy Goedde
 Andrew Green
 Chris Gutman
 Latimer Gyetvai
 Robert Hammell
 Curtis Hile
 Robert Hillard
 Ronald Holman
 G. Todd Jennings
 Andrew Johnson
 Eric Jones
 Jeffrey Kinkle
 Michael Koenig
 Randal Kohli
 Trent Kunkleman
 Deana Lauck
 Beverly Leary
 Mark Link
 Ronald Martin
 Karen McElroy
 Ronald Meister Jr.
 Eric Mericle II
 Karen McElroy
 Kent Miller
 Heather Mohler
 Thomas Moss II
 Sean Neidemire
 David Parker
 Robert Phillips
 Keith Quellhorst
 Timothy Rader
 Kelly Ricker
 Gregory Roberts
 Robert Sarchet
 Chris Sprouse
 Steven Stechschulte Jr.
 Robert Stoodt
 Randall Tigner
 Billy Thompson Jr.
 Frank Vaccaro
 David Vastano
 Patricia Wogerman
 Tiffany Woten

Communications Operators

Kimberly Holman
 Tamera Breneman
 Donna Coon
 Kimberly Fields
 Maryanne Golden

Lori Keith
 Genevieve Ladden
 Cindi Leach
 Jeffrey Rahrig
 Nikki Snider
 Kathleen Vermillion

Corrections Officers

Shane Fisher
 Anthony Gladen
 Shari Parker

Secretaries

Cynthia Godfrey
 Linda Rinehart

Technology Coordinator

Rebecca Develbiss

Clerk Typists

Tamara Finch
 Marjorie Glenn

Community Service Officer

M. Irene Pepple

Meter/Vehicle Maintenance

Person
 Richard Neu

Parking Enforcement Officers

James Eley
 William Meyer

Retirements

Brian Maginnity
 Rebecca Kinkle
 Randy DeVelbiss
 Mike Devita

Resignations

Darrell Ball
 Boyce Ballinger
 Tamera Breneman
 Heather Mohler

2003 Lima Police Department Employee Recognition Program Award Recipients

Certification Awards

New S.W.A.T. Members

Charles Godfrey
Kevin DeLong
Chris Sprouse
Andy Green

Retiring S.W.A.T. Members

Phil Kleman
Patrick Coon

New H.N.T. Members

Jason Garlock
Dave Hammond
Dave Vastano
Matt Albright
Deana Lauck

Retiring H.N.T. Members

Greg Roberts

New K-9 Members

Jason Bugh
Chris Sprouse
John Dunham

Retiring K-9 Members

Kevin Martin

New Bike Team Members

Charles Godfrey
Patrick Coon
Brian Leary
Kevin DeLong
Glenn Crawford
Andy Green
Richard Shade

New Honor Guard Members

Andy Green

New Bomb Team Member

Jason Bugh

Perfect Attendance Awards

Don Marik
Rich Neu
Richard Shade
Dave Vastano
Ken Whitney

Distinguished Achievement Awards

J. Greg Garlock
H. Tony Swygart (3)
Phil Kleman
Randy Kohli
Robert Hammell
Don Marik
Steve Stechschulte
K-9 Bob
Ken Whitney
Tim Goedde
Scott Leland
Randy Tigner
Kathy Vermillion
Jason Bugh

Merit Awards

Randy Tigner
Deanna Lauck
Johnny Elchert
Patty Wogerman
Kent Miller
Tim Goedde

Medal of Bravery Award

Tim Clark

Outstanding Employee Award

Dave Vastano

